



PROJECT OVERSEAS 2019

Teachers' Action for Teaching

Information for Applicants

PLEASE GO TO: [CATHOLICTEACHERS.CA/FOR-YOUR-CAREER/LEADERSHIP-OPPORTUNITIES/PROJECT-OVERSEAS](https://catholicteachers.ca/for-your-career/leadership-opportunities/project-overseas) FOR APPLICATION FORM AND INFORMATION.

DEADLINE FOR APPLICATIONS IS: NOVEMBER 1, 2018

Please read the following before applying:

1. All candidates **must**:
 - be Canadian citizens;
 - hold a Canadian passport valid until at least **July 2020**, at the time of application (Proof that a passport application has been made will be accepted.);
 - be members of a provincial or territorial teacher organization that supports PO;
 - hold a valid teachers' certificate;
 - have completed at least five years of teaching in Canada by July 2019;
 - be in excellent health and able to work in developing country conditions;
 - have high standards of professionalism and personal conduct;
 - show evidence of flexibility and mature judgment;
 - be willing to put the team and project needs above personal needs.
2. The travel and living expenses of participants are covered by contributions from the CTF Members (provincial or territorial teacher organizations) and the Canadian Teachers' Federation.
3. Travel to the overseas partner country will be arranged by the CTF in accordance with the travel guidelines established by the Trustees of the CTF Trust Fund. These guidelines state: "THAT, efforts be made to apply the lowest possible airfares for travel associated with PO that are consistent with the objectives of the program." Consequently, the CTF will arrange travel by the most direct and most economical route and will purchase, whenever possible, excursion air tickets with the limitations that apply to such tickets.
4. The commitment to PO is considerable both in and out of the classroom while in the host country. In addition to long teaching days, you will be expected to participate in activities arranged by the partner organization. These could include social events as well as meetings with officials.
5. Friends and family are not permitted to accompany the participants during the Orientation program or during the placement overseas.
6. Participants must accept that a project may be cancelled at the last minute due to unforeseen circumstances. In the event of cancellation, the CTF cannot guarantee placement on another team.

7. For budgetary and safety reasons, it is the usual practice that PO participants share accommodation with one or more colleagues.
8. Participants are not permitted to drive a motorized vehicle during their stay abroad. Transportation will be arranged by the partner organization overseas.
9. Upon return to Canada, participants are encouraged to speak at meetings of their teacher organization, community groups and school, and to participate in appropriate consultations and other events. Participants are also encouraged to write articles about their experiences and submit them for publication wherever possible.
10. PO operates in Africa and the Caribbean and, occasionally, elsewhere. Participants must be prepared to be assigned to any location where there is a CTF Project.
11. CTF is not usually able to confirm the program dates until *after* the teams are formed. Assignments usually take place in July, however, the commitment to PO begins in January for the team leaders and in February for other participants.
12. For destinations where an entry visa is required, participants may be asked to send their valid passport to the designated travel agent as early as May. Passports will be returned in July in Ottawa, prior to departure for country of assignment.

Sponsoring Member Organizations

Alberta Teachers' Association (The) Phone: 780-447-9400	www.teachers.ab.ca	Nunavut Teachers' Association Phone: 867-979-0750	www.ntanu.ca
Association des enseignantes et des enseignants franco-ontariens Phone: 613-244-2336	www.aefo.on.ca	Ontario English Catholic Teachers' Association Phone: 416-925-2493	www.oecta.on.ca
British Columbia Teachers' Federation Phone: 604-871-2283	www.bctf.ca	Ontario Secondary School Teachers' Federation Phone: 416-751-8300	www.ossf.on.ca
Elementary Teachers' Federation of Ontario Phone: 416-962-3836	www.etfo.ca	Prince Edward Island Teachers' Federation Phone: 902-569-4157	www.peitf.com
Manitoba Teachers' Society (The) Phone: 204-888-7961	www.mbteach.org	Quebec Provincial Association of Teachers Phone: 514-694-9777	www.qpat-apeq.qc.ca
New Brunswick Teachers' Association Phone: 506-452-8921	www.nbta.ca	Saskatchewan Teachers' Federation Phone: 306-373-1660	www.stf.sk.ca
Newfoundland and Labrador Teachers' Association Phone: 709-726-3223	www.nlta.nl.ca	Syndicat des enseignantes et enseignants du programme francophone de la Colombie-Britannique Phone: 604-871-1865	www.sepfc.com
Northwest Territories Teachers' Association Phone: 867-873-8502	www.nwta.nt.ca	Yukon Teachers' Association Phone: 867-668-6777	www.yta.yk.ca
Nova Scotia Teachers Union Phone : 902477-5621	www.nstu.ca		



Project Overseas Frequently Asked Questions

Q. Can I request a preferred country if I am selected?

- A. *No. The CTF matches educators where they will do the most good, based on various factors such as the needs identified by the partner organization in the country of assignment, the participant's background and areas of expertise. You will be informed of your country of assignment when you are notified that you have been selected. This is typically sometime in late January.*

Q. Can my spouse/partner accompany me to my country of assignment if I am selected?

- A. *No, family members and friends are not permitted to accompany a Project Overseas participant.*

Q. My valid passport expires next May, but I cannot renew it right now as I will need it to travel in a few weeks' time. What should I do?

- A. *If you are selected for Project Overseas, bring any travel plans during the months of March – July to the attention of the CTF as soon as possible. The CTF and the travel consultant will work with participants regarding passport renewal, obtaining visas and other travel arrangements.*

Q. Do I need a doctor's note for my application to be complete?

- A. *No, you are no longer required to include a doctor's note for the CTF application; however, medical disclosure is required on the application and is for information that may assist the CTF.*

Q. What is the cost to me if I am selected as a PO participant?

- A. *The CTF will pay all project-related costs including costs of transportation, accommodation and meals both for the orientation in Ottawa and the overseas travel and assignment. We also pay program related costs such as vaccinations not covered by your health plan or travel visas required for the project countries.*

Q. Can I apply again if I am accepted into Project Overseas?

- A. *The CTF often assigns returning Project Overseas participants and draws Team Leaders from the pool of experienced participants.*

Q. How many years in a row can I participate?

- A. *This is determined by your provincial or territorial organization.*

Q. Is there training before I go overseas?

- A. Yes. From February to June, you will work with a Team Leader and the rest of your team, with periodic input from the CTF. Also, the CTF provides workshops as part of an orientation for Project Overseas participants in Ottawa the first week in July, before your assignment starts.

Q. If I am selected and approved by my provincial or territorial organization, when will I get a confirmation from the CTF that I have been selected for an assignment?

Applicants that the CTF has selected for assignment will be informed of their country of assignment in mid to late January. You will be contacted by your Team Leader in early February and will begin working with your team in preparation for the assignment.

Q. How long does the project last? How much time would I need to be available?

- A. The pre-departure orientation takes place in early July in Ottawa. Following this, teams typically depart immediately from Ottawa to their country of assignment. With few exceptions most projects are concluded and volunteers can be back in Canada by the end of July.

Q. What happens if I have to drop out at any point in the process?

- A. Emergencies happen. If there is a situation that arises that could cause you to drop out, please let the CTF or your team leader know immediately. In some cases they can work with you and make minor adjustments to accommodate a situation. If you have to drop out, please contact your provincial or territorial organization and the CTF as soon as possible.

Q. Do I need to have my vaccinations up-to-date before I can travel abroad?

- A. Yes. The CTF will let you know what to do to take care of this well in advance of your travel date.

Q. Can I apply if I do not have international travel or work experience?

- A. Yes, members can apply without international experience.