

**Educational Aid Committee**

**GRANT APPLICATION**

**Please submit application and supporting documents to [ed\\_aid@catholicteachers.ca](mailto:ed_aid@catholicteachers.ca):**

Name of Organization: \_\_\_\_\_

Name of Contact Person for Project: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

OECTA Contact or Affiliation: \_\_\_\_\_

NGO or Government Contact: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Country of Project: \_\_\_\_\_

Application is for:     1 year grant         Long-Term Grant (up to 3 years)

Length (estimated date of completion) \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Has the project received Educational Aid funding from OECTA before?     Yes     No

If your Project received Ed Aid funding before, please complete the chart below:

Grant Years/ Numbers	Amounts Granted	Dates Reports Provided	Office Use only Reports Received
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

How did you find out about our organization?

- Referred by an OECTA member
- Other (please specify) \_\_\_\_\_

**Please note that grants can not be used to fund tuition, course fees, fundraisers, salaries, conferences, scholarships, travel or mass offerings.**

### Criteria Statement

Financial aid is based upon requests that fall under the following parameters. Please indicate the parameter(s) that apply to your project:

- The grant will be used to fund the purchase or development of educational materials, such as but not limited to, new technology, print materials, books, classroom supplies, classroom furniture, educational manipulatives, etc.
- The grant will be used to fund the development/production/purchase of union educational materials/professional materials, organizational materials, etc.
- The grant will be used to fund the purchase of basic needs for children, women and families; medical supplies, food, shelter, clothing, water, etc.
- The grant will be used to fund the purchase of building and construction materials for hospitals, schools, water treatment centres, orphanages, libraries, day care centres, hospices, etc., and/or the infrastructure requirements of a project. The grant will be used to fund the purchase or development of teacher training materials, teacher curriculum materials, etc.
- The grant will be used to fund teacher union/union activities.
- The grant will be used to purchase materials/food/medical supplies/etc., in emergency situations.
- The grant will be used to fund/support women's issues.
- The grant will be used to fund the purchase of goods/materials that raises the subsistence level of the population.

### 1. Project Details:

**2. Details of how funding will be used:**

- Please note that insufficient information may lead to delays in having your proposal approved.

Item Description	Quantity	Cost (CAN\$)

**3. How will expenditures be documented?**

- For monies to be disbursed please confirm that you will be providing receipts of expenditures. In the absence of receipts please explain how you will prove how monies were spent (i.e. receipts/photographs/etc.) Failure to provide appropriate proof may result in the denial of any future grant applications.

**4. If you are applying to any other individuals or organizations for funding for the same project, please provide details using the following chart:**

Organization/ Individuals Applied to:	Amount of Funding Requested

**5. Payment Details. Please provide ALL the following information:**

- Failure to provide all the necessary information may result in a delay in processing the grants.

**Payable to:** (Full name) \_\_\_\_\_

**Addressee:** Street: \_\_\_\_\_

City: \_\_\_\_\_

Prov./State: \_\_\_\_\_

Postal Code / ZIP: \_\_\_\_\_

Country: \_\_\_\_\_

**Bank Information:**

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Swift Code: \_\_\_\_\_

Bank full address:

Street: \_\_\_\_\_

City: \_\_\_\_\_

Prov./State: \_\_\_\_\_

Postal Code / ZIP: \_\_\_\_\_

Country: \_\_\_\_\_

**6. Organization Details: (Mission/History/etc.)**

**7. Registered Organizations – Please provide the following information.**

Contact information of Government body which organization is registered (e.g., Government of Canada):

Applicant's Registration Number: \_\_\_\_\_

**8. APPLICATIONS FROM INDIA**

**The FCRA amendments from 2020 have required OECTA to make several changes to our processes and to find new ways of transferring funds to India safely and securely. All applicants from India MUST provide the following to [ed\\_aid@catholicteachers.ca](mailto:ed_aid@catholicteachers.ca):**

- clear proof of FCRA certification
- details of a Designated/Main Foreign Currency Bank Account, which must be held in a branch of the State Bank of India, New Delhi
- current annual report
- recent audit report
- Our most recent application form

**9. Additional information:**

Please attach any additional information that will assist the Committee in determining grant eligibility. Please send any additional attachments to [ed\\_aid@catholicteachers.ca](mailto:ed_aid@catholicteachers.ca).